

Sanctuary Reservation

TO: First Cumberland Presbyterian Church Session

ACTION REQUESTED: Rental of Classrooms/Media Room

_____, **Administrative Coordinator of the First
Cumberland Presbyterian Church, and _____**

**(Individual, Organization) agree on this date _____ that the latter
wishes and agrees to rent the Sanctuary for the purpose of**

_____ **from _____ am/pm to _____ am/pm and**

**be responsible for any and all injury or property damage incurred. The
latter has reviewed and understands the Church's Building Usage Policy.**

**The latter understands there shall be no use of alcohol or burning of
candles while using the facility. For non-member events a \$300 usage fee
is required for 3 hours, which includes a non-refundable deposit of \$75.00
with a signed copy of this agreement. The balance is due 10 days in
advance of the event date.**

Please note that the following are not included in this accommodation:

Utensils, tablecloths, other First Cumberland Presbyterian Kitchen aids.

Signature and Date

Signature and Date

Classroom Assigned: